

**Minutes of Annual CINP Institutional Members Meeting
May 27, 2014 12:30 CDT**

Present:

Adam Sarty – Saint Mary's University: 4 votes
Dave Hornidge – Mount Allison University: 3 votes
Jean Barrette – McGill University: 8 votes
Paul Garrett – University of Guelph: 4 votes
Kumar Sharma – University of Manitoba: 7 votes
Jeff Martin – University of Winnipeg: 4 votes
Zisis Papandreou – University of Regina: 5 votes
Reiner Kruecken – TRIUMF: 11 votes

Also present:

Jens Dilling – President and Chair
Garth Huber – Executive Director
Peter Blunden – Secretary

1. Approval of Agenda

Motion (Kumar/Jean): To approve the agenda circulated by email on May 21, 2014.
CARRIED

2. Approval of Minutes

Motion (Jean/Reiner): To approve the minutes of the Special meeting of April 16, 2014. CARRIED

Motion (Jean/Reiner): To approve the minutes of the Annual meeting of May 14, 2013. CARRIED

3. CINP Activity Report

Garth gave a verbal report briefly summarizing the activities over the past year. A written copy of his report is attached to the end of the minutes.

4. CINP Financial Report

Paul gave a verbal report on the financial status based on preliminary financial statements circulated on May 27, 2014.

Postscript: Final financial statements were circulated for approval by email on July 21, 2014. These were approved by email ballot on July 24, 2014.

5. Motion to waive audit for 2014

Motion (Jens/Jean): To waive the audit for FY 2014 (April 1, 2014 to March 31, 2015). CARRIED unanimously.

6. Nominations to Board of Directors

Nominations the Board of Directors are required to replace Peter Blunden and David Hornidge. The following nominations were received:

Gerald Gwinner, University of Manitoba
David Hornidge, Mount Allison University
Jeff Martin, University of Winnipeg

Motion (Zisis/Jean): To close nominations. CARRIED

7. Elections

Motion (Jean/Jens): To appoint Garth to handle the elections by email ballot. CARRIED

Postscript: Gerald and Jeff were elected on June 3, 2014.

8. Discussion on possible new projects

- Discussion ensued on the MRS Grant, the USRP, and the upcoming LRP.
- The issue of asking for Research Scientists will be discussed at the Annual General Meeting.
- For the CUPC Grad Fair, Garth will ask Institutional Members to send information for inclusion on our website. We are particularly interested in receiving brochures and information about Nuclear Physics.

9. The meeting was adjourned at 1:40 p.m.

CINP Activities Report 2013-14

Garth Huber, Executive Director

1. SWG Review

The 5 year review of the Scientific Working Groups, as required by the CINP bylaws, is nearly completed.

- Elections were held for new Chair in the Nuclear Structure and Nuclear Education SWGs.
- A new Chair was acclaimed in Nuclear Astrophysics SWG.
- Previous Chairs were renewed for a second term in Beyond the Standard Model and Hadrons/QCD SWGs.
- Thus there are 3 new and 2 previous Chairs, which provides a good balance between continuity and new ideas.
- These Chairs, along with the Executive Director, will form the CINP Brief Writing Committee for the LRPC to begin next year.
- The final stage of the SWG Review, to approve the new Terms of Reference of
- Each SWG is not yet completed. It has been proposed to change the name of
- The Beyond the Standard Model SWG to the Fundamental Symmetries SWG, and this change will be discussed at the CAP Congress.

2. Membership

- Membership is up slightly from last year.
- Since May 1, 2013 there are 11 new members: 3 faculty and 8 associate.
- In addition, 3 previous associate memberships were not renewed, making for a net increase of 8 memberships over the year.
- The Board also recently agreed to move 6 retired faculty from institutional members to associate status: 2 TRIUMF, 3 Manitoba, 1 Regina.
- There are at present 107 individual members: 66 faculty and 41 associate.

3. Conference Support

There has been a lot of interest in conference support from the CINP in the last year. Five conferences were approved for funding:

- Nuclear Structure 2014
- r-Canada Workshop 2014
- CUPC 2014 (silver level sponsor)
- International Conference on Hard and Electromagnetic Probes of High-Energy
- Nuclear Collisions 2015
- Symposium on Symmetries in Subatomic Physics 2015

One conference request was denied (Testing Gravity workshop 2015) as the linkage to nuclear physics was deemed weak. The conference organizers might submit a revised application.

4. CINP Undergraduate Research Scholarships

For 2014 the CINP has decided to implement an undergraduate summer research program. \$20,900 in NSERC funds were allocated to this program, which replaces the CINP Graduate Scholarship (for a similar amount) that was implemented last year.

- The scholarships were evaluated by a committee consisting of Board Members Blunden and Barrette, and non-Board member Chris Ruiz (TRIUMF).
- Eleven scholarships were received, of which the committee decided 7 were fundable. The top 5 were then selected for funding, and 3 of them were approved for travel support.

There was some discussion: general support for the program, but there were some questions and concerns on how the funds are distributed directly to the undergraduate student. The travel supplement will be paid as a travel claim.

5. WNPPC and CUPC Student Travel Awards

The CINP continued its practice of previous years to give \$500 awards to encourage students to speak on nuclear physics topics at these conferences. For the WNPPC 6 awards were given, and for the CUPC 5 awards were given. In the coming year, the Board will look carefully at the CINP budget before deciding how many student travel awards to offer to these conferences.

6. Agency Meetings

- The CINP has been accepted as an observer at NuPECC. Board member Kanungo attended the October 2013 meeting in Krakow and gave a short presentation on behalf of the CINP.
- ACOT: The CINP is a community representative at ACOT and attended two meetings at TRIUMF in the last year.
- NSERC Large Projects Day: The CINP is asked to make an in-camera presentation to the SAPES each February.
- Ottawa Meetings:
 - June 20/13: GH, William Trischuk (IPP) and Malcolm Butler (LRPC) met with NSERC leadership to discuss reallocation and the international discovery grant review.
 - Feb 10/14: GH and new IPP Director Mike Roney met with new NSERC VP of Grants and Scholarships, Pierre Charest, to introduce him to our community and press for improved funding.
 - June 13/14: GH and Roney have a series of meetings scheduled to discuss improved co-ordination between NSERC and CFI and funding for subatomic physics.
 - first met briefly with Pierre Charest (NSERC)
 - longer meeting with Gilles Patry, President & CEO, CFI
 - afternoon meeting with Robert Dunlop, Assistant Deputy Minister for Science & Innovation, Industry Canada
- GH also consulted with intermediate-energy researchers and suggested names to replace Paul Reimer as an intermediate energy expert on SAPES. We plan to suggest names also in future years, to replace specific NP expertise.