



Canadian Institute of Nuclear Physics Institut canadien de physique nucléaire

Annual Institutional Members Meeting

May 6, 2016

15:00Atl / 14:00East / 13:00MB / 12:00SK&AB / 11:00BC
(Meeting held by teleconference)

Our record of the number of votes per institution is below. Please let us know of any discrepancies, or changes in the designated delegate for your institution.

| Institution | Delegate | # Votes |
|-------------------------|------------------|----------------|
| Saint Mary's University | Adam Sarty | 3+1=4 |
| Mt. Allison University | David Hornidge | 2+1=3 |
| Mc Gill University | Charles Gale | 9+1=10 |
| University of Guelph | Paul Garrett | 3+1=4 |
| University of Manitoba | Kumar Sharma | 6+1=7 |
| University of Winnipeg | Jeff Martin | 3+1=4 |
| University of Regina | Zisis Papandreou | 4+1=5 |
| TRIUMF | Reiner Kruecken | 10+1=11 |

Teleconference Contact Details:

| | |
|--------------------------|----------------------------|
| Type of Conference: | TRIUMF Conferencing System |
| Dial-in Number: | 1-866-687-5336 |
| Participant Access Code: | 2902138 followed by # |
| Moderator Access Code: | 9040381 (GH) |

Annual Institutional Members Meeting Agenda

1. Approval of Agenda
2. Approval of Minutes from May 20, 2015 Institutional Members Meeting
 - The minutes were taken by the 2015-16 CINI Secretary, R. Kanungo.
3. CINI Activity Report (Huber)
4. CINI Financial Report (Bacca)
5. Motion to waive audit for fiscal year 2016
 - The Not-For-Profit Corporations Act requires members of a corporation to appoint a public accountant at the annual meeting, and that members of a soliciting corporation with gross annual revenues less than \$50,000 can, by unanimous vote, decide not to appoint a public accountant. This would apply only to the CINI's private funds, as the NSERC funds are already audited by the administering institution.
 - At its May 3, 2016 meeting, the CINI Board voted to recommend to the Institutional Members that the audit be waived this year. The Board's intention is to have an audit approximately every five years, as a way to optimize the use of the CINI's Internal Funds while minimizing risk. Paul Garrett is finalizing the audit for the years up to and including FY14. A motion was passed last year for FY15. The new motion would apply to FY16.
6. Nominations for two Board members with terms ending in 2019
 - Terms of Jean Barrette and Rituparna Kanungo ending.
 - Rituparna Kanungo has expressed her willingness to stand for re-election.
 - After six years of service, Jean Barrette will retire from the Board. We thank Jean for his dedicated service to the CINI since its inception.
7. Elections to follow
8. Other business
9. Adjourn