

Canadian Institute of Nuclear Physics

Institutional Members Meeting

May 6, 2016

Present: Garth Huber (GH), Rituparna Kanungo (RKa), Sonia Bacca (SB), and voting members: David Hornidge (DH, Mt. A), Charles Gale (CB, McGill), Jeff Martin (JM, Wpg), Peter Blunden (PB, for Kumar Sharma, Manitoba), Zisis Papandreou (ZP, Regina), Reiner Kruecken (RKr, TRIUMF), Adam Sarty (St. Mary's), Paul Garrett (PG, Guelph).

Minutes (prepared by JM)

1. Approved Agenda
2. **Motion: Approval of Minutes (ZP,RKr)**
3. Activity Report (presented by GH) attached.
4. CIMP Financial Report (presented by SB):

NSERC and private account summaries prepared by SB attached. GH commented further that Guelph expenditures are not fully detailed, were dominated by U. Regina payment (GH's course release as CIMP Executive Director), and the costs to audit the account.

5. **Motion: The institutional members waive audit this year, with the following text presented to them (AS,CG):**

The Not-For-Profit Corporations Act requires members of a corporation to appoint a public accountant at the annual meeting, and that members of a soliciting corporation with gross annual revenues less than \$50,000 can, by unanimous vote, decide not to appoint a public accountant. This would apply only to the CIMP's private funds, as the NSERC funds are already audited by the administering institution.

At its May 3, 2016 meeting, the CIMP Board voted to recommend to the Institutional Members that the audit be waived this year. The Board's intention is to have an audit approximately every five years, as a way to optimize the use of the CIMP's Internal Funds while minimizing risk. Paul Garrett is finalizing the audit for the years up to and including FY14. A motion was passed last year for FY15. The new motion would apply to FY16.

Vote carried Unanimously.

6. Nominations for two new board members with terms ending 2019. (Jean Barrette and RKa ending.)
 - AS nominates RKa (2nd ZP)

- CG nominates Sangyong Jeon (2nd AS)
- Motion to close nominations (RKr,DH)

7. Elections: The two nominees are elected by acclamation.

8. Other business

- AS asks that consideration be given to CAP Congress for CINP conference travel support, perhaps as a third priority after CUPC and WNPPC. RKa agrees it should be considered. GH points out this could fit into “new initiatives” money appearing in CINP budget plans.
- ZP asks that new photos be sent in for the CINP website, ideally with HQP. RKa notes this could be requested in the next CINP Newsletter. GH notes there is another call for photos likely to originate from Dean Karlen, chair of LRPC.
- CG asks about LRP release schedule. GH reminds that a goal is to release some first version to the community before CAP Congress.
- GH reminds about the meetings the Sunday before CAP Congress:
 - 1:30 pm CINP/IPP joint session
 - 4:30 pm CINP AGM
 - CINP Board meeting thereafter

9. Adjourn