

Agenda for CINP Board Meeting April 19th, 2011
12:00 to 13:55 CDT

1. Approval of Agenda
2. Approval of Minutes of previous meeting (appended)
3. Announcements and reports
 - Newsletter
 - Institutional members meeting
 - CAP 2011 program
 - Membership
 - i. Achim Schwenk
4. Requests for support
 - Form-fillable PDF for requests and reporting
 - New proposals:
 - i. 4th annual NuGrid collaboration meeting with Open Day (Herwig Falk, U Vic)
 - ii. Coulex Workshop (Corina Andreoiu/ Adam Garnsworthy, SFU/TRIUMF)
 - iii. ARIEL Workshop (Reiner Kruecken, TRIUMF)
5. Executive director advertisement
 - progress report (Roby Austin)
6. Replacements/re-elections for executive
7. Other business

Primary Dial-in Number: 1-800-610-4500 (Toll Free in USA and Canada)

Alternate Dial-in Numbers: 1-702-851-3339 (for callers outside USA and Canada)

Access Code: 590898

Hope to talk to you soon.

Kumar



Canadian Institute of Nuclear Physics Institut canadien de physique nucléaire

Board of Directors Meeting TeleConference 11:00AM CST, March 16, 2011

Present: Kumar Sharma (Chair, Manitoba), Jean Barrette (McGill), Jens Dilling (TRIUMF), Paul Garrett (Guelph), Garth Huber (Regina), Roby Austin (St. Mary's).

Minutes (taken by GH).

1 Modification to Agenda as circulated by KS.

- Add student support and newsletter under Other Business.
- Approved as amended – Dilling/Austin.

2 Approval of Minutes of the meeting of January 26, 2011. - Huber/Barrette.

3 Announcements and Reports:

3.1 TRIUMF-University Liaison.

- Byron Jennings has been appointed as TRIUMF-University Liaison officer, among his other duties. BJ has already contacted a number of CINP Board members for their suggestions. These include:
- TRIUMF might put up a list of speakers who are available to give university seminars.
- Better communication of which grad courses TRIUMF plans to make available over the web. This would be a good opportunity to co-ordinate with the Nuclear Education SWG.
- Perhaps TRIUMF could publish a periodic newsletter to better communicate to the university community.

3.2 Subatomic Physics Long Range Plan 2011-2016.

- The LRPC met again in Toronto, March 4-5. The draft plan is being written, expecting a draft document to be circulated to the SAP community in late May.
- In addition to the longer LRP, there are also plans to write a 4 page summary for publicity purposes, written in a form suitable to give to VP-Research offices, etc., and a “one page ask” suitable to give MP's, etc., for lobbying.
- While the publication of the longer LRP will be paid for by NSERC, they cannot pay for documents used for publicity and lobbying. Kumar agreed on CINP's behalf to share these additional costs with IPP.

3.3. Finances.

- KS is pleased that his travel claims are being reimbursed promptly by Guelph.
- PG reports account balances:
- NSERC: \$21,600 not including most recent LRP travel and \$3k conference support. Expect \$17,576 after these claims are processed.
- Internal: \$25,209.60. Outstanding invoices from universities ~\$24k New invoices to be sent shortly.
- PG reports that sponsored speaker at 2010 CAP (Wang) was reimbursed twice by mistake. This was caught recently by PG upon reviewing financial records. The amount has now been reimbursed (minus transfer fees).

3.4 Membership.

- Reiner Kruecken, TRIUMF approved as an individual member (faculty) – Barrette/Austin.
- JB plans to assign every individual member a membership number to aid record keeping. Suggestions received:
 - include Faculty, Associate status in the membership number.
 - include the year of application in the number.

4 Requests for Support.

- KS will finish form-fillable PDF application and send to Regina for posting on CINF website.

5 Executive Director (ED) Search.

- RA to post advertisement in Physics in Canada and distribute to Physics Departments later today.
- KS has received one response, and spoke with one person by phone regarding the position.
- Board members will contact possible candidates they thing suitable on an ad-hoc basis. Members should also let KS know who they contacted.

6 Elections, Nominations and Meetings.

- Two board members (presently held by RA, JB) are up for election this spring.
- Tentatively plan for a CINF Institutional Members meeting to elect new members for the week of May 10. Meeting expected to be held by teleconference. KS to send out an announcement and call for nominations to the Board soon.
- PG expects to have financial statements available for the institutional members prior to the meeting.

7 Events of interest at CAP 2011 Congress, St. John's NL.

Sunday, June 12: arrival day.

Monday, June 13:

- LRP report, SAPES report, TRIUMF reports (25+5min).
- CINF & IPP AGM's in parallel (11:00-12:15)
- Short CINF Board meeting over lunch to discuss response to LRP.
 - Suggest to have a longer meeting of the new Board by phone the previous week, in preparation for the AGM.
- NSERC session w/Isabelle Blain (14:00-15:30)
- Rolf Heuer science panel, possibly with Isabelle Blain, Minister Goodyear (15:30-17:00).
- Herzberg Lecture by Rolf Heuer, CERN Director General (19:00-20:30).

8 Other Business.

8.1 The draft newsletter circulated by GH was discussed and some modifications suggested.

8.2 Student Support.

- RA spoke with Corina Andreiou (Nucl Educ SWG Chair) at the WNPPC. CA agrees that it is a good idea for CINF to provide partial student support for conferences, etc., but it would take some effort to set up.
- RA and CA will keep in contact on this.

9 Next Meeting.

- GH to circulate a Doodle Poll for the week of Apr 18.