

**Agenda for CINP Board Meeting May 19<sup>th</sup>, 2011**  
**11:30 to 13:25 CDT**

1. Approval of Agenda
2. Approval of Minutes of previous meeting (appended)
3. Announcements and reports
  - Institutional members meeting
  - CAP 2011 program
4. NP representative on the Science Panel at CAP 2011
5. Requests for support
  - Form-fillable PDF for requests and reporting
  - New proposals: emails sent
6. Executive director advertisement
  - progress report (Roby Austin)
7. Institutional members meeting
8. Other business

*Primary Dial-in Number: 1-800-610-4500 (Toll Free in USA and Canada)*

*Alternate Dial-in Numbers: 1-702-851-3339 (for callers outside USA and Canada)*

*Access Code: 590898*

Hope to talk to you soon.

Kumar



## Canadian Institute of Nuclear Physics Institut canadien de physique nucléaire

### **Board of Directors Meeting TeleConference 12:00AM CDT, April 19, 2011**

**Present:** Kumar Sharma (Chair, Manitoba), Jean Barrette (McGill), Jens Dilling (TRIUMF), Paul Garrett (Guelph), Garth Huber (Regina), Roby Austin (St. Mary's).

**Minutes** (taken by GH).

**1 Approval of Agenda as circulated by KS.**

**2 Approval of Minutes of the meeting of March 16, 2011.** - Huber/Austin.

**3 Announcements and Reports:**

**3.1 Newsletter**

- The Board thanked GH for putting together the newsletter, and that it was “an example to follow”. Motion: Barrette/Austin

**3.2 CAP 2011 Program**

- KS will send out an announcement shortly re. the CINP program at the CAP Congress in St. John's NL.
- KS still needs to follow up with W. Trischuk re. Science Panel Discussion. Looking for a NP representative who will give an international perspective.

**3.3. Institutional Members Mtg**

- KS will send out an announcement in May, with the intention being to have the meeting prior to the CAP Congress.

**3.4 Membership**

- Achim Schwenk has recently departed TRIUMF for Germany.
- He no longer meets the Canadian Residence criteria specified in the bylaws, and KS has received an email from A. Schwenk confirming this.
- Therefore, he will be removed from the active members list. No motion needed, as this will be a “Passive Removal.”
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**4 Requests for Support:**

**4.1 Fillable PDF application form**

- Things to be added that are not in the present version:
  - Proposed Date of Conference.
  - Projected attendance: Canadian & International attendees.
- KS also plans to make a form fillable membership form.

**4.2 New proposals**

- 4<sup>th</sup> annual NuGrid Collaboration meeting with one open day (Herwig Falk, UVic)
  - Not a new meeting, will likely proceed even without our support.
  - Primarily a collaboration meeting, “not broad based”, projected attendance ~10.
  - Motion to decline funding - Barrette/Dilling.
- CoulEx Workshop (Corina Andreouli/Adam Garnsworthy, SFU/TRIUMF)
  - Anticipating ~30 attendees. Board seemed generally skeptical of obtaining this attendance for a fairly specialized workshop. Understand that ~10 Guelph students are likely to attend, but unclear how many faculty will attend.

- Seems more of a school than a conference. In general, the Board wants to support educational initiatives, but question if this is sufficiently broad-based.
- JD suggests they reapply as a school, as they don't meet the criteria for a conference.
- Motion to decline funding – Austin/Dilling.
- KS will contact them to submit a new application stressing the educational opportunities and a budget justification for student support.
- ARIEL Workshop (Reiner Kreucken, TRIUMF)
  - \$2000 support already agreed by email vote prior to the Board meeting.

## **5 Executive Director (ED) Search.**

### **5.1 Advertisement**

- RA has arranged for the advertisement to appear in the next “Physics in Canada” and the CAP Congress Supplement.
- CAP will also send a letter to all Physics Dept Chairs when the advertisement goes into print.
- Expect the advertisement to be circulated by CAP in early June.

### **5.2 Applications**

- No new applications received since last meeting. There have been private discussions with some potential applicants but nothing that can be reported yet.

## **6 Board Election, Meetings**

- Two board seats (presently held by RA, JB) are up for election this spring, for a 3 year term 2011-14.
- Plan for a short Board meeting during the week of May 16 before the Institutional Members meeting, where Paul will present the unaudited financial statements.
- Institutional Members Meeting, approximately May 30-31.
  - To be conducted by TeleConference. The bylaws require 14 day advance notice be given to the Institutional Representatives.
- Old/New Board meeting before CAP Congress (June 1-3) to discuss agenda for AGM.

## **7 Other Business.**

### **7.1 U.Sask. Institutional Membership**

- Upon receipt of Institutional dues invoice Rob Pywell informs us that the UofS VP-Research has decided to withdraw their institutional membership.
- Seems likely that this is an administrative decision made last year (not recently).
- Perhaps the recent announcement by Sask. Govt. to support nuclear research at the UofS gives an opportunity to reverse this decision?
- GH will phone Rob Pywell to discuss what we can do to help.
- We will need to have an official reaction afterward.

### **7.2 Guelph Institutional Membership**

- PG still having resistance from Administration (ORS and Dean) to pay dues.
- CIMP auditors also raising the unpaid dues as an issue.
- GH points out that Guelph receives more money from NSERC Indirect Costs of Research money due to administering CIMP NSERC grant than the dues cost.
- Need to discuss the issue in more detail at our next meeting.

## **8 Next Meeting.**

- GH to circulate a Doodle Poll for the week of May 16.