



Canadian Institute of Nuclear Physics Institut canadien de physique nucléaire

Institutional Members Meeting TeleConference 1:00PM CDT, May 25, 2012

Present: Kumar Sharma (Chair, Manitoba), Jean Barrette (McGill), Jens Dilling (TRIUMF), Paul Garrett (Guelph), David Hornidge (Mt. Allison), Garth Huber (Regina), Rituparna Kanungo (St. Mary's)

Minutes (taken by GH).

- 1 **Approval of Agenda as circulated by KS** - Barrette/Garrett
- 2 **Approval of Minutes of the meeting of June 2, 2011** - Barrette/Garrett

3 President's Report (Sharma)

3.1 Membership

Institutional:

Lost University of Saskatchewan

Not gained any new members over the last year.

Expect to approach some prospective members after Individual Membership drive completed.

Individual:

Totals 85

Experiment 67

Theory 16

Gained 13 associate members and 1 full members in last year, with 3 more applications awaiting approval by board.

3.2 Conference Sponsorship

Many conferences and workshops supported. Concentrating more on travel and registration fee support for graduate students and post-docs than in the past.

TRIUMF Summer Institute – Under consideration

ARIEL Workshop – Under consideration

Theory Canada 2012 – rejected

WNPPC – Travel support for 5 students only 4 used – less than \$500 per used

CIPANP – Travel support for students and PDFs – report pending support for PDFs and students

ARIEL workshop 2011 – supported

NuGrid collaboration meeting – not supported

Capture Gamma Ray Spectroscopy – supported

Successful program; resulted in student and post-docs joining.

3.3 NSERC Related

- Paul Garrett gave CINP presentation at SAPES Major Project Day.

- Finished first 3 year grant with a substantial surplus, due to ramp-up of activities in initial years.

- Successfully renewed grant for the next 3 year period, although at a slight reduction than before.
- Need to have ideas for the constructive and creative use of funds
- Subatomic Physics 5 Year Plan Process completed. Some frustration getting printed copies circulated to membership

3.4 TRIUMF Related

- CINP representatives attended ACOT meetings
- Process for the next TRIUMF 5 year plan starting

3.5 Executive Director Search

- several leads, no formal applicants yet.

3.6 Scientific Working Groups

- need to encourage activities during this interim period between 5 year plans

4 Preliminary Unaudited Financial Report (Garrett)

- PG presented a preliminary financial report.

General Operating Funds	NSERC Funds
Carry forward from FY10: \$45,050.04	Carry forward from FY10: \$20,619.34
Dues in arrears (FY08-10): \$4,000.00 (Guelph)	FY11 installment: \$30,000.00
FY11 Inst. Dues \$17,500.00	FY11 travel expenses: \$4,280.83
FY11 Dues in arrears: \$9,000.00	FY11 conf./workshop: \$11,000.00
FY11 Expenses: \$1,142.91	End FY11 Balance: \$33,364.27
End FY11 Cash on hand: \$48,407.13	
FY12 Inst. Dues: \$17,500.00	FY12 installment: \$8,500.00
FY12 Carry Forward: \$61,407.13	
FY12 Exec. Dir. \$18,000.00	
FY12 Audit fees: \$5,000.00	
FY12 Other expenses: \$1,200.00	
FY12 Expected end balance: \$54,707.13	

- Yet to receive FY11 dues from TRIUMF, Manitoba, Guelph.
- Guelph yet to pay any dues. Paul gave a detailed explanation of the situation there. VP-R and Department Head supportive of paying dues, but bottleneck at Dean's office. Optimistic the situation will be resolved this coming year.
- Kumar reports that CINP dues have been placed as a line item in Physics Department budget, in line with new policy on insitutional memberships. Jean reports that McGill follows the same model.
- The outstanding dues are having an issue on the Audit, which is frozen until this issue is taken care of. The issue will need to be dealt with by the Board this coming year.
- Expecting there to be a structural deficit after the Executive Director hire, but it would take 5-10 years to use up the surplus, so it is not a near-term problem.
- If the Exec Director position is not filled soon, the Board might have to consider forgiving invoices for some future year.

5 Elections for the Replacement of Two Members of the Board

- Paul Garrett and Jens Dilling have both agreed to stand for re-election. No other nominations received.

- Motion to close nominations: Barrett/Hornidge.
- Garrett and Dilling appointed by acclamation.

6 Other Business

- Garth asks question about upcoming CAP bylaw changes and whether the CINP needs to consider the same. Kumar reports that he has received no such notification from Industry Canada. Need to inquire re. IPP intentions at CAP Congress.

7 Adjourn - Barrette/Garrett