

Agenda for CINP Board Meeting January 15th, 2013
13:00 to 14:25 CST

1. Approval of Agenda
2. Approval of Minutes from the December 14th, 2012 meeting
 - As forwarded by David Hornidge
3. Announcements and reports
 - Executive Director position
 - CINP graduate fellowship applications
 - NSERC on-line survey
 - i. Letter from CINP?
4. NSERC LPD Presentation (February 10th, 2013)
 - Attendees
 - Preparation of report
 - SWG input
5. Membership
 - Approve new members (applications circulated by Huber)
 - Review of Associate Memberships approved prior to January 1, 2010
6. Communications
 - Visibility: Letter to IUPAP NP working group, short article in NUPEC publication
7. Other business
8. Adjourn

Conference call details:

Date: Friday, January 15th, 2013

Start Time: 13:00 PM Central Daylight Time

End Time: 14:25 PM Central Daylight Time

Primary Dial-in Number: 1-800-610-4500 (Toll Free in USA and Canada)

Alternate Dial-in Number: 1-702-851-3339 (for callers outside USA and Canada)

Access Code: 7915932

Canadian Institute of Nuclear Physics

Board Conference Call

14 December 2012

Present: Kumar, Paul, Garth, Jens, Dave

Regrets: Peter

Meeting Chair: Kumar

Recording Secretary: Dave

1 Approval of Agenda

Approved.

2 Approval of Minutes from 02 November 2012

There was a short discussion, one item was changed, and then the minutes were approved. They will be re-issued.

3 Announcements and Reports

3.1 TRIUMF ACOT Meeting

Kumar attended the recent TRIUMF ACOT meeting from 30 November to 01 December, and he was the only observer present. William Trischuk attended some sessions of the meeting remotely by telephone.

Prior to the meeting, Kumar received a letter from the ACOT chair, Dr. D. MacFarlane, stating that the ACOT recognized that the role of observers is important, but the details of exactly how their feedback will be obtained and used is still being worked out. The CINP would like to be able to make a formal oral presentation with slides.

3.2 NRC Interview on TRIUMF

The NRC will be conducting an evaluation of TRIUMF to satisfy Treasury Board requirements.

Garth pointed out that it would be nice if we could get advance information (reports, etc.) so that we could formulate a proper response and give useful feedback at the ACOT meetings. Kumar noted that the information generally was circulated quite late and this is a problem. Jens stated that the ACOT meetings generally cover the previous six months and not the current state of affairs. Kumar asked if we should check with our members and Jens agreed that the community should have input, like in the TRIUMF five-year plan. The community can provide feedback and it can then be reflected in the ACOT report. Kumar mentioned something further about the 5YP and Jens mentioned the PPAC. **This needs to be clarified!** Kumar suggested we poll the community and have a short session with our membership at the upcoming CAP congress. Jens pointed out the next ACOT meeting will take place on 20 May so by that time the feedback will have been received. Kumar said we need more organization in the new year, and more committed involvement. Jens pointed out that the letter regarding observers was positive, and Kumar added that the *in camera* sessions without observers are obviously important, but reiterated that the sessions with the observers are important as well. The bottom line is that we need to find out what the CINP community is thinking.

Garth mentioned that it has been awhile since we had a newsletter, and that it was high time for one. The Scientific Working Groups (SWGs) have, up to this point, had it pretty easy, and we could get opinions from our community through them. The SWGs need a clear mandate, and we should get them to report to the board. Garth suggested the SWG chairs could form another sort of “board”. Kumar agreed that we need to do something to “kick start” the SWGs. Jens said we should come up with a timeline at the next board meeting in mid-January, and we should invite the SWG chairs to participate.

4 NSERC On-line Survey

The NSERC brass has initiated a consultation on the Council of Canadian Academies’ report, but the deadline is coming up very fast on 11 January 2013. We discussed whether or not we should come up with a collective CINP response, but the feeling was this would not carry much weight. Instead, we would draft a letter to our membership encouraging them to submit individual responses. This is very important, as any sort of re-allocation exercise can have huge consequences for our community. Garth volunteered to draft a letter that he would circulate to the board for comments and suggestions. Time is of the essence here and it must go out before Christmas, with a reminder after the break.

5 Support to the Community

5.1 Graduate Fellowships from the CINP

Announcements have been sent out, but there has up to this point been only one inquiry and no applications. We are not worried, though, because some of the board members know of students who will be submitting applications in the near future.

The adjudication panel was discussed. There should be a chair and three other members. Kumar volunteered to chair the panel, Dave agreed to sit on it, and we would get the Education SWG to find one person. There should also be a theorist on the panel, and Sonia Bacca's name was mentioned. Kumar would email Corina, and Ritu might be a suitable person.

5.2 WNPPC Support

Not sure what was discussed here. I have nothing written down.

6 Membership

There was one application for faculty membership submitted by Russel Mammei. It was briefly discussed and then decided that full membership with no limit would be appropriate. Garth made a motion to this effect, Jens seconded it and it carried unanimously.

7 Communications

The letter to the IUPAP NP working group was discussed. Jens said he would get around to finally doing what Dave had promised to do over a year ago. The IUPAP meeting is coming up, and so it would be very useful to have the letter done beforehand.

8 Executive Director Position

This was discussed at the end of the meeting *in camera* after Garth excused himself. Garth was, however, present for agenda item 8, Other Business.

9 Other Business

9.1 Major Facilities Day

Kumar would attend the NSERC Major Facilities Day. Paul would not be able to make it this time. If possible, the executive director would attend as well, assuming we had one in place by then.

9.2 CERN Visit

Jens visited CERN along with the chair of TRIUMF and the CFI president. There was a two-day tour including a visit to ATLAS, etc. Increasing Canadian participation was discussed, including the options for Canada becoming an associate member. We should elicit feedback from the community on this.

In addition, Jens thought it would be good for the CINP to look into starting an undergraduate summer-research program similar to the one the IPP has. We all agreed this was a great idea, and we should discuss it further at the next board meeting.

10 Adjournment

The meeting was adjourned. The next one will take place in mid- to late-January.