

## **Minutes of CINP Board of Directors Meeting, November 18, 2013 12:30 CDT**

**Present:** Jean Barrette, Peter Blunden, Jens Dilling, Paul Garrett, David Hornidge, Garth Huber, Rituparna Kanungo

1. **Motion** (Dave/Jean): To approve the agenda as circulated on November 14, 2013.  
CARRIED
2. **Motion** (Peter/Jean): To approve the minutes of June 14, 2013. CARRIED  
Jens will look into the minutes of May 26, 2013 for approval at the next meeting.
3. **NuPECC Meeting Report** – Ritu participated on our behalf in a meeting of the Nuclear Physics European Collaboration Community held in Krakow on October 11-12, 2013. This was the first time we were invited to attend. NuPECC voted to accept the CINP as an observer. Minimum attendance is once per year, by mutual agreement. We need to put this in our schedule and our budget. Jens will talk to NuPECC Chair Angela Bracco to request access to minutes. Ritu gave an overview of Nuclear Physics in Canada at the meeting.
4. **Executive Director Report** – Garth Huber
  - a. A report on meeting at NSERC headquarters on June 20 is attached to the Agenda. Garth indicated that SAP is not part of the process of reallocation at the moment. He will find out what is the appropriate time scale for our involvement, but there is no need for us to take immediate action.
  - b. **ACOT Report** – Garth noted that ACOT consists entirely of foreign members. The meeting went well, and ACOT seems to be taking the role of observers seriously. Garth was able to have informal discussions with Michael Roney, the new IPP director. Their last grant was cut, and now only pays for IPP scientists. IPP has received instructions from the GSC that if any vacancies come up they are to immediately contact NSERC. There is no authorization to replace. IPP support for students is not adequate.  
**CUPC Report** – We sponsored 5 students. There was a lot of interest at the graduate fair. A larger response than at U. Sask 2 years ago. The CINP logo was in talks and on T-shirts.
  - c. **Membership approvals** – We have 2 new members (Dillmann, Gezerlis), and 2 associate members upgraded to faculty status (Garnsworthy, Donev).  
**Motion** (Jean/Ritu): To approve these new/upgraded members. CARRIED  
There are also 2 associate members to be removed (Ettenauer, Bruner).  
**Motion** (Jean/Jens): To remove these members. CARRIED
  - d. **Conference Support Applications** – These were attached to the Agenda.
    - i. Nuclear Structure 2014 funding request by Corina Andreoiu for \$6,000. It was felt \$4,000 would be more in line with our contributions to previous

conferences, and with the size of the meeting. We would like to be mentioned at beginning and end of the meeting, and in the program.

**Motion** (Jean/Jens): To approve \$4,000, with the understanding that support goes towards students; mention us in the program, website, and orally at beginning and end of the meeting. CARRIED

- ii. WNPPC 2014 student travel awards: Suggest we renew what was done last year: ask students for a copy of their abstract and a brief CV. The supervisor (CINP member) will submit this on the students' behalf. (This is what was done for CUPC.) Students to acknowledge CINP in their presentation. Up to 6 awards at \$500.

**Motion** (Jean/Jens): To approve these awards with these criteria. CARRIED

- iii. DNP-CAP Congress plenary speaker request by Zisis Papandreou, DNP Chair, for \$2,500. The request is to cost share a plenary speaker with DNP. We pay airfare, DNP to pay local expenses.

**Motion** (Jens/Jean): To approve the request up to \$1,500. CARRIED

- e. **LRP** – The next LRP will start 15 months from now. By then we must have a Brief writing committee in place. We need a strong set of Working Group Chairs in place. Looking for suggestions from the Board on how to proceed. Will have to ask Chairs whether they are willing to continue or step down. The nominal term of WG chairs is overdue for review. In addition, Chairs need to know what is coming. Garth will draft a letter to Chairs to let them know what is coming, and Jean will provide comments.
- f. **Bylaw review** – Need to set up a committee. Garth will draft bylaw changes, and provide feedback. Jens and Paul volunteer to help. Suggest we contact Kumar and ask him to participate as an external member.

Dave left the meeting at 1:40 p.m.

## 5. **Finance Report** – Paul

Our NSERC account had a fairly large carryover from the previous grant. In the current grant, first year was at \$8,500, and years 2 and 3 at 22,500. We are now halfway through the second year. We are doing much better at spending our NSERC funds. Now have about \$14,100 uncommitted for this fiscal year. The strategy is to use NSERC funds for eligible expenses first. We can carry this over into the last fiscal year, but should be aware that the last \$22,500 installment is coming April 1, 2014. Discussion ensued about spending funds. We will postpone discussion about Undergraduate Summer Researchship until January.

Our private account is funded by dues. We have balance of \$41,440. There are no outstanding commitments. This fund is used to buy out the Executive Director and for annual general meetings. We still have several institutions with outstanding FY 2012 dues. (Guelph, Saint Mary's, TRIUMF). FY 2013 dues invoices will be sent out at the beginning of December.

6. The next meeting will be mid-January, 2014. Garth will send out a poll.
7. The meeting was adjourned at 2:00 p.m.