

Minutes of CINP Board of Directors Meeting, May 21, 2014 12:30 CDT

Present: Jean Barrette, Peter Blunden, Jens Dilling, David Hornidge, Garth Huber, Rituparna Kanungo

1. **Approval of Agenda** – Jean asked for an update on SWGs under Other Business.

Motion (Ritu/Jean): To approve the agenda circulated on May 20, 2014, as amended. CARRIED.

2. **Motion** (Dave/Ritu): To approve the minutes of February 20, 2014. CARRIED.

The minutes of the March 20, 2014 meeting are deferred to the next meeting.

3. **Finance Report** – As Paul was not present, this item was not discussed. The finance reports will be circulated by email for approval prior to the General Meeting. The Corporations Canada paperwork has been filed.

4. **Executive Director Report** – Garth Huber

- a. Garth outlined plans for meetings he and Mike Roney will have on June 13 in Ottawa:
 - i. Pierre Charest, new NSERC Vice-President of Research Grants and Scholarships, for an update on overlap with CFI and issues with Industry Canada.
 - ii. Gilles Patry, president of CFI. The main points are: coordination with CFI; participation of the GSC (e.g. having the CFI committee meet with the GSC would be helpful); the TRIUMF budget and the importance of completing ARIEL II in a timely manner.
 - iii. Robert Dunlop. He is the senior person that NRC, NSERC, and CFI would report to in Industry Canada. The main point is the need to provide extra funds to the SAP envelope. SAP has been successful in obtaining funds for detectors. There are a large number (~12) of applications in upcoming competitions (in excess of \$30 M, excluding ARIEL II). Can they come up with some mechanism whereby newly allocated funds result in a boost to NSERC GSCs to support operating expenses?

Jens suggested we be careful not to sound like everyone else. These people are used to requests for more funds. We need to have a clear ask, with a quantitative rationale for why we need more. Suggest to have a brainstorming session with Tim Meyer (TRIUMF), who talks to all 3 regularly.

The point was made that CRI applications are from the VP-Research, not from researchers. This is why the LRP is not considered by CFI. Suggested we have a brainstorming meeting on this topic.

- b. Update on Institutional Members Annual Meeting – The NFP Corporations Act requires members to appoint a public accountant at the annual meeting, however this can be waived by unanimous vote for corporations with less than \$50,000 of gross annual revenues. Paul is doing a multi-year audit for previous years. Suggest doing it every 5 years. This optimizes funds, and leaves responsibility to the Board for internal audits.

Motion (Jens/Jean): To recommend to Institutional Members that we hold an audit every 5 years. CARRIED.

- c. Update on meetings at CAP Congress – Samir requested a meeting with Mike, Garth, and the outgoing GSC Chair on Sunday morning to discuss ways of optimizing Large Projects Day.

- d. **Membership approvals** – We have two new Associate Member applications (Park, Tahani)

Motion (Dave/Ritu): To approve these new members. CARRIED.

There was a discussion of the status of retired (non-dues paying) faculty at member institutions. It was agreed that these members should be moved from Faculty to Associate Member status.

Birchall, James	Manitoba
Svenne, Juris	Manitoba
van Oers, Willem	Manitoba
Mathie, Edward	Regina
Walden, Patrick	TRIUMF
Ball, Gordon	TRIUMF

Motion (Jean/Jens): To move these six members to Associate status. CARRIED.

- e. **Conference Support Applications** –

Iris Dillman: \$2,000 to support a workshop at TRIUMF on the rapid neutron capture process.

Motion (Ritu/Dave): To approve this request for \$2,000. CARRIED

Michael Gericke: \$6,000 to support the Symposium on Symmetries in Subatomic Physics (SSP2015).

This amount is large compared to other conferences we have supported. There is a mix of nuclear and particle physics. Suggest they also approach IPP. Propose \$4,000, and apprise them of the expectations for CINP support.

Motion (Jens/Jean): To approve this request for \$4,000. CARRIED.

- f. **CINP/IPP CREATE application task force** – Garth circulated a discussion document following a phone conference with Mike, Jens, and Garth. They came up with a revised list of ideas on page 2, taking feedback into account. Garth and Mike propose to meet with Elizabeth Boston to talk about program requirements, and to give her a copy of the document.

Discussion followed. There was support for having the task force look at this in detail and get back to the Board. We agree to form a common CINP/IPP task force, and ask Garth to identify potential members. The mandate is to come up with answers to points 2 and 3 of the document, and to provide a skeleton structure of such a CREATE proposal in the fall (e.g. November 1). The details will be fleshed out at the dinner meeting with IPP Council on June 15.

- g. **Research Scientists** –In preparation for the upcoming meetings at CAP Congress, we had a broad discussion on the possible future role of Research Scientists in support of the CINP scientific program. Two issues were discussed: whether to apply for CINP research scientists in a future grant proposal, and whether IPP would be willing to have joint projects with CINP (e.g. UCN and Möller). Garth was directed to further investigate options and the matter will be discussed in more detail at the Congress.

5. **News from TRIUMF** – Jens suggested in view of the time that we adjourn the remaining items to the next meeting.

6. **Other Business** –

7. The meeting was adjourned at 2:30 p.m.