

CINP Board Meeting Minutes

Date of the meeting : February 5, 2015

Members in attendance :

Jean Barrette, Jens Dilling, Paul Garrett, Gerald Gwinner, Garth Huber, Rituparna Kanungo and Jeff Martin

1. Approval of the Agenda

The agenda was unanimously approved.

2. Approval of Minutes from November 2014 Board meeting

Ritu moved that the minutes of the previous meeting be approved and Jean seconded it. All were in favour.

3. CINP President's Report

3a. WNPPC Travel

There was a discussion about a particle physics student applying for WNPPC travel support. To avoid this in future it was decided that Garth will modify the sentence for eligibility to mention students must be working in experimental or theoretical nuclear physics.

Four travel grants were awarded this year.

3b. Summer student scholarship

- Garth asked for an authorization to proceed with the call for applications.
- There was some discussion on the fact that we do not yet know the NSERC budget for the CINP MRS grant. As a possibility, support through the private funds was discussed too. As another option it was discussed that less number of fellowships might be handed out if financial conditions are not favourable.
- It was eventually decided that the call for applications will be kept unchanged from last year.
- Jeff moved to approve it and Jens seconded it.
- The selection committee will consist of Jean and Gerald from the Board, and Garth will contact TRIUMF for one other person.

3c. Membership

- (i) Four Associate memberships were discontinued since the relevant persons have moved on elsewhere. They were post docs. and students.
They are :

- Baharak Hadinia, Julian Michetti-Wilson, Sophie Chagnon-Lessard and Andrew Jamesion
- (ii) Four Associate memberships were renewed.
They are :
Jennifer Fallis, Alex Laffoley, Evan Rand and Vinzenz Bildstein
 - (iii) There was a question about status of C. Davis. It was decided that Garth will contact him with the message that he needs to apply for Associate membership status.
 - (iv) Six new Associate members were approved. Jean made the motion and Gerald seconded it.
They are :
Ahmed Foda, Tegan Beattie, Jamie Stoker, Jaspreet Randhawa, Noemi Ochoa and Lori Rebenitsch
 - (v) Garth also reported on the status of University of Saskatchewan, who withdrew from institutional membership owing to pending dues. They are expected to re-apply this spring.

3d. Other news

- (i) It was decided that Garth will mention in the newsletter that letters from Industry Canada were received in response to CINP's letter supporting the TRIUMF CAPTURE proposal.
- (ii) CINP is invited to make a closed presentation to SAPES at the NSERC Large Projects Day. It will held on March 8 in the NSERC building. Paul will join by phone.
- (iii) CINP website : Zisis will upgrade the website in the near future. One thought is to have a page with rotating photos of various research activities in nuclear physics. There will be an area accessible to "Members only" for confidential information. There will also be a Long Range Plan area. It was discussed that the software support for the website could be from the NSERC MRS.
- (iv) Discussions with IPP regarding the CREATE application that was ongoing for sometime finally led to the feeling that the effort to reward ratio is not too favourable. So it was decided that CINP (and IPP) will not proceed with this application.
- (v) March 9, a meeting is scheduled at Ottawa with various officials including those from NSERC and CFI.
- (vi) Garth mentioned about scheduling a joint IPP-CINP session in the forthcoming CAP Congress where the Chair of the next LRP might be invited to make a presentation.

4. Finance Report

Paul reported that there hasn't been much activity on the finance front in the last few months. The private account balance is \$50,185 currently. The invoices for institutional dues for FY 2014-2015 have been sent out and most have also been received. The

NSERC account balance is \$5181 which does not include encumbrances (Hard Probes conference \$4000). There is one invoice to be paid, WNPPC travel and travel for the NSERC Large Projects Day. He considers that the fiscal year will end with an overpayment of ~ \$2000 – \$3000.

5. CINP Treasurer

Paul will step down as treasurer so a new person needs to be identified. Garth mentioned that it does not have to be a Board member. It was decided that there to form a small search committee for this. Jens will Chair the committee, Gerald and Paul will be members. There was a discussion on what kind of reporting is required from the Treasurer. Paul said that a written report is better. He also pointed out that one should remember that it is workload for the administrative staff of the institution so this needs to be understood before a decision is made. He suggested that it is easier if the Treasurer is from one of the institutions that is on the NSERC MRS grant. It was decided that Garth will send out an announcement to the community.

6. TRIUMF matters

- The federal budget for 2015-2016 being postponed TRIUMF is waiting for decision on the CAPTURE proposal. Jens said that therefore, at this time TRIUMF has started planning with a flat budget scenario.
- The Eric Vogt symposium will be held on February 7, 2015.
- Jens announced that the 2016 fall meeting of APS DNP will be held in Vancouver with Jens as the Chair.

7. Other business

No one raised any other discussion item.

8. Next meeting

It was decided that the next meeting will be in the first half of April.