

Canadian Institute of Nuclear Physics

Board Meeting

May 3, 2016

Present: Garth Huber (GH), Rituparna Kanungo (RK), David Hornidge (DH), Jean Barrette (JB), Gerald Gwinner (GG), Jeff Martin (JM), Sonia Bacca (SB)

Regrets: Jens Dilling (JD)

Minutes (prepared by JM)

1. **Motion: Approve Agenda (JB,DH)**
2. **Motion: Approval of Minutes (JB,RK)**
3. Financial reports (presented by SB):

NSERC and private account summaries prepared by SB attached. Email correspondence with Paul Garrett attached.

- JB comments on presentation style.
- GH, RK comments on including the Guelph private account into the private account table.
- DH reported that Mt A's membership payment should arrive soon.

Motion: Approve Financial reports as amended (JB,GG) (amended versions will be attached to the minutes of the Institutional Members Meeting, held May 6, 2016)

Motion: Recommend institutional members waive audit this year, with the following text presented to them (JB,RK):

The Not-For-Profit Corporations Act requires members of a corporation to appoint a public accountant at the annual meeting, and that members of a soliciting corporation with gross annual revenues less than \$50,000 can, by unanimous vote, decide not to appoint a public accountant. This would apply only to the CINP's private funds, as the NSERC funds are already audited by the administering institution.

At its May 3, 2016 meeting, the CINP Board voted to recommend to the Institutional Members that the audit be waived this year. The Board's intention is to have an audit approximately every five years, as a way to optimize the use of the CINP's Internal Funds while minimizing risk. Paul Garrett is finalizing the audit for the years up to and including FY14. A motion was passed last year for FY15. The new motion would apply to FY16.

4. Executive Director Report (GH)

- a. Proposed GS/PDF awards to travel to Vancouver APS DNP meeting. Model after the WNPPC awards @ \$500/award.

Motion: Approve an expenditure up to \$2500 to support up to 5 awards for graduate students only. (JB,GG)

- b. Other updates

- Newsletter upcoming
- Meetings in Ottawa prior to CAP Congress
 - Suggest presentation by F. Retiere at CINP AGM on TRIUMF's new Sci/Tech division.

5. News from TRIUMF – nothing to report

6. AOB – no discussion

7. Next meeting – Who will attend at CAP Congress? All plan to.

8. Adjourn