



## Canadian Institute of Nuclear Physics Institut canadien de physique nucléaire

### Board Meeting Thursday 6-June-2019 07:30 PDT

#### Meeting Location:

- Simon Fraser University, Halpern Centre (HC) Room 114
- The room has been confirmed to have a speaker phone for remote participants
- Continental breakfast has been ordered for 8 people

#### Teleconference Details:

Type of Conference: TRIUMF Conferencing System

North America Dial-in Number: 1-866-687-5336

*[Please contact GH if you require an access number for outside of North America]*

Participant Access Code: 7018767 followed by #

- Expecting to call in: Michael Gericke, Gwen Grinyer, Jeff Martin

#### Agenda:

1. Introduction of new Board members and non-voting Observers
2. Approval of Agenda
3. Approval of Minutes of the meeting of 2-May-2019 (taken by Sangyong Jeon)
4. Appointment of Officers for 2019-20:
  - Officers to be appointed from the Board: President, Vice-President, Secretary.
  - Board representative to the J.Sci. Evaluation Committee (the other two members are the Executive Director, and the Chair of the Education & Training SWG).
    - Sangyong Jeon served in this capacity for 2018-19.
5. Finance Report (Iris)
  - NSERC and Private account status
  - Update on tax filing and financial review engagement
6. Executive Director Report (Garth)
  - Conference support applications
    - Canadian Undergraduate Physics Conference (CUPC)
      - In 2018, CINP sponsored Bronze level at \$1000
      - Student travel awards to CUPC: Proposed budget is 4x\$600
  - Membership
    - 154 – Sharma, Shivani (Assoc)
  - Scientific Working Group Review
    - Terms of Reference of SWG Chairs
    - Letter of thanks to Charles Gale

- Tentative budget in upcoming NSERC grant application (also with Greg)
- 7. Tentative dates for next meeting
  - Typically this would be late August or early September. This year, it might be helpful to have one earlier, given the NSERC grant application.
- 8. Discussion with observers
- 9. Other business
  - Travel support request from Ritu (Jeff will chair this part of the meeting)
- 10. Adjourn